

## Litigation Attorney Portland, Maine

Growing law firm is seeking an attorney to be an integral part of a growing litigation team that provides general litigation and dispute resolution services and advice to both new and existing clients of the firm. The attorney must be productive and motivated to run a successful practice involving these disciplines as well as others that may arise from time to time. The attorney must have a solid base of experience as litigation counsel and be an effective client relationship manager possessing strong communication skills.

Specific duties and responsibilities are as follows: review and draft court documents, discovery, client communications, briefs, mediation position papers, and other litigation documents; effectively manage and grow relationships with existing clients, as well as successfully execute strategic initiatives to secure new clients; take a lead role in meeting with and advising clients on significant litigation and dispute resolution matters; appear in court, at depositions, in mediations, and at other litigation and dispute resolution contexts with and on behalf of clients; travel between the firm's various office locations and from and to court locations throughout the state to effectively grow relationships and manage and resolve client problems from these locations.

The attorney must meet the following qualifications: in good standing and licensed to practice law in the State of Maine; two (2) to three (3) years experience in general civil litigation; high degree of accuracy and thoroughness in work product; excellent oral advocacy and interpersonal skills; a strong familiarity with and commitment to Maine, particularly southern Maine; ability to work independently and develop existing and new client relationships; sound analytical and reasoning skills; a good team player and ability to work well with employees at all levels; highly organized and able to manage multiple priorities and tight deadlines; ability to use technology effectively in the practice of law; strong written and oral communication skills and ability to work in a dynamic, fast-paced team environment with other disciplines; and flexible and adaptable - unafraid of ambiguity or a challenge.

Competitive compensation and benefit package offered. Flexible Benefits Plan includes employee group health, dental, life and LTD insurance, medical and dependent care reimbursement plans, as well as long-term care insurance. In addition, the firm provides a generous 401k plan and leave policy.

Please submit résumé and professional references in confidence by September 15, 2019, to:

Eaton Peabody  
Human Resources  
PO Box 1210  
Bangor, Maine 04402-1210  
or email to  
jbennett@eatonpeabody.com

No phone calls or walk-ins please  
Equal Opportunity Employer